



## SOLUTION OVERVIEW

# Integrated Solutions for SAP

With the addition of ReadSoft technology, Kofax offers an even greater range of capture, content and process management, and enterprise search technology to SAP users. Our SAP-certified software seamlessly integrates to help you instantly capture, manage, access and analyze critical business information—inside and outside of SAP. Because our process management solution resides inside SAP, you work in your familiar SAP environment. It also means that information entered is automatically matched against SAP master data or transactional data so discrepancies are caught and corrected early in any process. The results promote a more automated and efficient back office. The returns are rapid and real.

## Closing the Gaps

Kofax enterprise software solutions put unstructured information—emails, spreadsheets, contracts and other supporting documents—into context with transactions and data in SAP. They also eliminate manual tasks with integrated workflow and give you a more complete view of your operations. Here's how:

- ◆ **Capture:** Collect documents and data from any source: paper, fax, email attachments, XML and PDF, then validate and transfer data to SAP
- ◆ **Content:** Cover every aspect of enterprise content management (ECM) with solutions built on a fast, scalable, world-class storage model and functionality that includes electronic signature and records management
- ◆ **Process:** Eliminate manual tasks and ensure business process integrity with SAP-certified solutions that automate processes within SAP, such as procurement or master data management
- ◆ **Search:** Locate and access content regardless of where it exists—repositories, SharePoint sites, email systems, network shares, websites, databases and social media
- ◆ **Integration:** Leverage your existing SAP infrastructure and speed deployment and user adoption with solutions that smoothly connect processes and documents within SAP



## Better ROI, Sooner

Kofax enterprise software solutions help you connect content and processes with SAP. The result is quick and dramatic reductions in overhead costs and greater productivity in accounting and finance, human resources, and other content-dependent processes.

Adaptable, user-friendly workflow links documents with business users to speed up review and approval. SAP-certified workflow leverages SAP business rules, master data, validations, workflows, hierarchy and credentials to streamline invoice processing.

## Benefits Throughout the Back Office

From purchase to pay to order to cash and every process in between, Kofax software solutions automate manual process chains to truly maximize the value of your SAP investment. Here's how companies using SAP have chosen to automate their financial processes with our solutions:

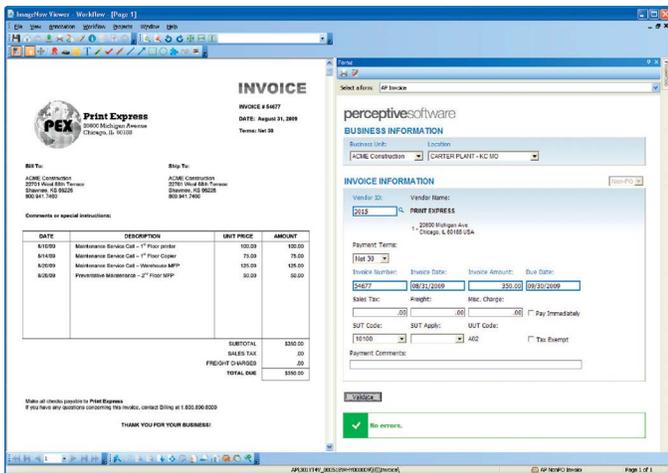
- ◆ Automate across multiple processes with a single workflow solution
- ◆ Reduce manual data entry and keying errors to speed up processes
- ◆ Simplify complex processes by catching and fixing transaction errors early
- ◆ Ensure payments are on-time or early to take advantage of supplier discounts
- ◆ Improve service to suppliers and within an organization

- ◆ Reduce process costs throughout the organization
- ◆ Increase visibility and transparency across finance
- ◆ Comply with legislation that requires electronic audit trails of processes

### Integration Across All Industries

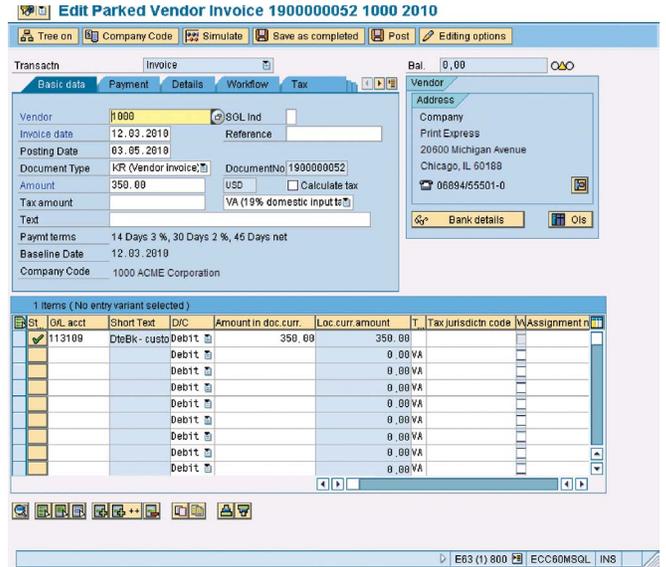
Our technology has proven itself to customers in retail, manufacturing, banking, insurance, government, higher education, healthcare, utilities and other industries.

1. An AP clerk scans a new batch of invoices into Kofax Perceptive Content™. Invoices are captured and the data is extracted automatically.
2. Purchase order-based invoices are processed without the need for human interaction. Non-PO invoices and any invoices with errors or exceptions are immediately sent to workflow for correction or approval.



Access the right invoices instantly with Perceptive Content.

3. Perceptive Content automatically routes the documents for updating or correction by AP staff or other departments.
4. Invoices are either submitted or sent for approval.



Invoices are linked automatically with the related record in the SAP financial application.

