

Kofax ReadSoft Process Director

Kofax ReadSoft Process Director™ offers a single platform for handling a wide range of document-driven and request-driven business processes within your SAP system.

The platform acts as a control center for directing processes so information can be automatically matched against SAP master data or transactional data. Data discrepancies are caught early on and corrected before transactions are finalized in SAP. Process Director resides inside SAP, so you have the choice of working with the familiar SAP environment or using an intuitive web interface.

Combined with Kofax Invoice Automation or Kofax IP Agility intelligent capture solutions, Process Director is part of a suite of products that help you maximize your SAP investment, while automating all your SAP financial processes.

BUSINESS CHALLENGES

- ◆ **Lack of visibility limits control over financial processes:** Poor visibility across financial processes makes it difficult to measure effectiveness, manage cash flow and assess risks
- ◆ **Too many process steps take place outside of SAP:** Manually processing documents and requests outside of SAP is slow and error-prone
- ◆ **Fixing transactions within SAP is difficult:** Fixing errors, such as reversing invoice transactions, at the end of a process in SAP is complicated and time consuming
- ◆ **Diverse automation tools add a layer of complexity to business:** Using a different application to automate different business processes results in disparate information, multiple logins and too many applications to learn and maintain

KOFAX



PRODUCT SUMMARY

BENEFITS

- ◆ **Many processes, one solution:** Business users and operators use a single point of entry to perform many different tasks and achieve greater control and transparency with an overview of all processes
- ◆ **Catch, and fix, errors early:** Save time and effort by resolving problems early on in a process
- ◆ **Simple processing, higher productivity:** Easily manage processes that are cumbersome in SAP standard, and free up time to allow staff to focus on more rewarding tasks such as process evaluations and follow-ups
- ◆ **Easy to use for SAP and non-SAP users:** The ability to use an intuitive web interface or work in your familiar SAP environment accelerates user adoption, resulting in better compliance with company policies and procedures
- ◆ **Out-of-the-box solution with low TCO:** Leverage your existing SAP infrastructure for a speedy deployment with no required modifications to SAP—minimizing training and support requirements

FEATURES

- ◆ **Single platform:** Unified process automation for purchase-to-pay, order-to-cash, record-to-report, with support for integration with multiple SAP instances
- ◆ **Extensible document management:** Access indexed content from content management systems in relation to the business process
- ◆ **Packaged and guided configuration:** To handle your specific processes, with pre-defined logic for directing document-driven and request-driven processes
- ◆ **Leverages SAP Fiori®** for Accounts Payable workflow approvals
- ◆ **Supports complex tax** determinations and taxation methods (including India Goods and Services Tax (GST))
- ◆ **Archiving and linking** of attachments, such as scanned images, with any ArchiveLink enabled content repository
- ◆ **Tight SAP integration:** As an SAP-certified platform Process Director reuses existing SAP infrastructure, standard SAP interfaces and logics

TECHNICAL SPECIFICATIONS

SAP products

- ◆ Process Director
- ◆ Work Cycle
- ◆ EDI Cockpit
- ◆ Supplier Portal
- ◆ Mobile Approval App
- ◆ Info Mail

Process Director runs inside SAP interacting through the SAP interface and/or the Process Director web browser interface.

Work Cycle provides a workflow engine inside Process Director assuring that relative business processes are associated with the the right people.

Kofax Mobile supports managing workflow approval tasks on a mobile device.

EDI Cockpit is an electronic entrance for EDI enabled processes.

Graphical user interface localization

- ◆ Czech
- ◆ Dutch
- ◆ English
- ◆ Finnish
- ◆ French
- ◆ German
- ◆ Italian
- ◆ Japanese
- ◆ Norwegian
- ◆ Polish
- ◆ Spanish
- ◆ Simplified Chinese

AP invoice handling is also available in these languages:

- ◆ Danish
- ◆ Hungarian
- ◆ Turkish
- ◆ Romanian
- ◆ Russian
- ◆ Slovakian
- ◆ Slovenian
- ◆ Swedish

Relevant SAP releases and certifications:

- ◆ SAP ERP 6.0 (ECC6 up to Ehp8)
- ◆ SAP S/4HANA 1610 (with PD 7.5 SP1 or PD 7.4 SP3)
- ◆ SAP S/4HANA 1709 (with PD 7.6, PD 7.5 SP3 or PD 7.4 SP5)
- ◆ SAP S/4HANA 1809 (with PD 7.7, PD 7.6 SP2 or PD 7.5 SP4)

Process Director is strictly separated from the SAP standard and does not require any modifications in the SAP system. (a certified ABAP Add-on).

Web application server requirements

Java versions:

- ◆ Java Runtime 6 (minimum)
- ◆ Java Runtime 7-8 (recommended)

Web application server – 100% J2EE compatible with:

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- ◆ Java Servlet 2.4
- ◆ Java Server Pages JSP 2.0
- ◆ SAP Java Connector (JCO3 recommended)

Recommended servers

- ◆ Apache Tomcat 5.5.x
- ◆ Apache Tomcat 9.0x

Operating systems

- ◆ Any operating system supported by the other software components listed previously
- ◆ Microsoft Windows 2008 R2 or 2012 Server
- ◆ Microsoft Windows 7 or 10

Processor speed

- ◆ 2.0 GHz or faster
- ◆ RAM – 30 MB per concurrent user session

For a high number of users working in parallel, we recommend a minimum of 8 GB RAM.

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