Kofax PaperPort

Scan, Share, Organize and Search Documents on your PC

Simplify the Chaos by Organizing Paper Documents Into Digital Files

Overwhelmed with paper? Kofax PaperPort can simplify the chaos by organizing your paper documents, receipts, photos and more into digital files on your desktop. PaperPort is a feature-rich scanning and document management solution designed specifically for home office use. Part traditional file cabinet, part digital-document desktop, PaperPort is the fastest and easiest way to scan, share, search and organize your documents.

Kofax PaperPort Advantages

Faster and easier document management
Say goodbye to all the challenges related to paper. Kofax PaperPort works with all-in-one printers, mobile scanners, desktop scanners and more—making document management faster, easier and more effective.

Maximum Security. Maximum Peace of Mind.
With security features such as full encryption of documents in transit, state-of-the-art intrusion detection and privacy certification, you can rest assured your documents, files, and personal information are protected.

Find information instantly
Create searchable digital PDFs from digital files and scanned paper documents. To quickly locate a specific file, simply enter keywords or phrases into a desktop search.
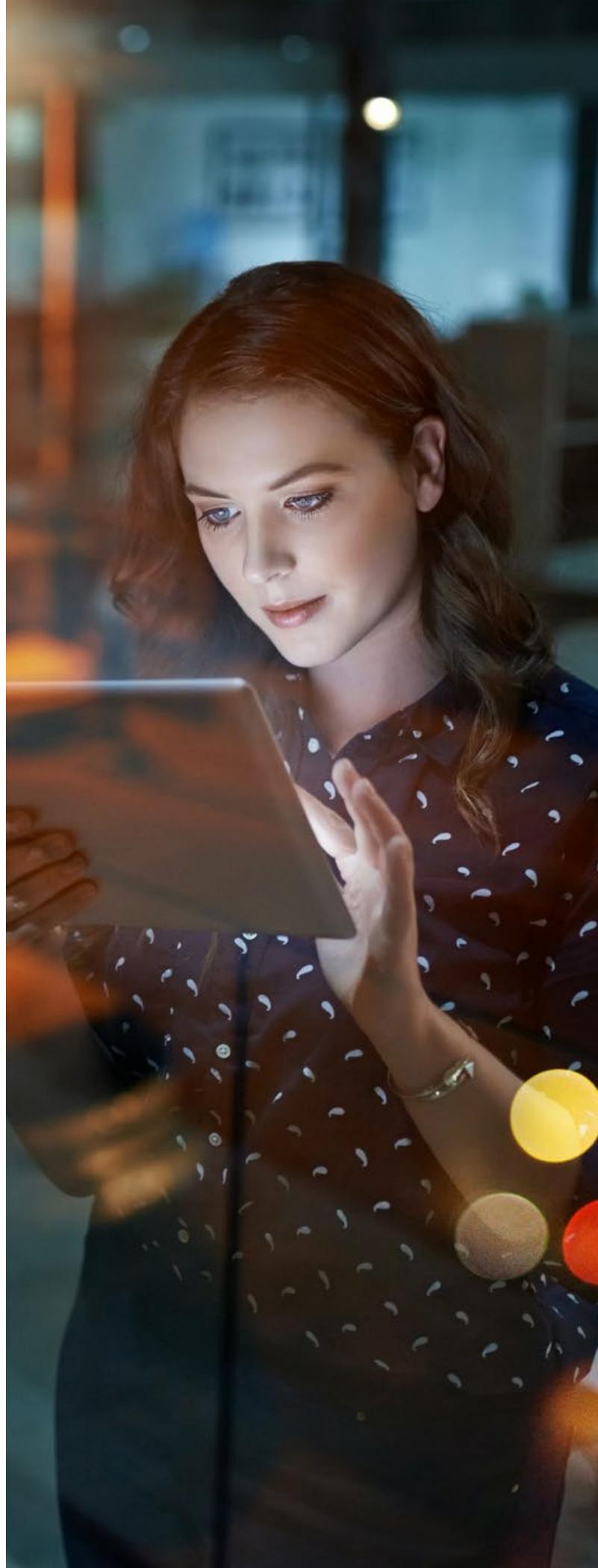
Become an expert in no time flat
PaperPort reduces the complexity of scanning to a single push of a button. Set-up is a breeze, and once you start, you will quickly have all your documents stored and accessible in one easy-to-use application.

Convert paper into text
PaperPort converts paper to text in one easy step. Just drag and drop a scanned document onto any text application in the PaperPort "Send-to" bar to create editable text for instant use in word processing or spreadsheet software.

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Benefits of Kofax PaperPort

Get more organized
Employ a single solution for scanning paper and accessing, viewing, editing and converting files on your PC—the best way to get, and stay, organized.

Go green
Reduce waste and conserve energy by putting an end to your reliance on printing, faxing and mailing. You'll save money, too!

Gain true peace of mind
Improve document management processes. Once you file a document in Kofax PaperPort, you can rest assured it will never be lost, damaged or accidently thrown away.

Get more done faster
PaperPort includes a powerful PDF Viewer; that replaces the free Adobe® Reader®, so you view, edit and share PDF documents like never before.

Clean up and enhance digital photos
Scanning pictures is just the first step. PaperPort helps make your digital photos look better than ever with a feature-rich set of tools and optimal resolution for screen and print.

Fill out forms quickly, neatly
FormTyper® converts scanned paper forms into electronic forms you can fill out, save as PDF, and email. It's fast, easy, and automatic.

Works with any scanner
Make your all-in-one printer, mobile scanner or desktop scanner faster and easier to use with PaperPort. Get better results, too.

To discover more about Kofax PaperPort, visit
www.kofax.com/Products/paperport.

System Requirements

- Intel Pentium 4 compatible, or newer CPU
- 1 GB RAM
- 1.4 GB free hard disk space for application files and installation
- 1024x768 resolution display with 16 bit (High Color) or better
- Windows compatible pointing device
- Internet connection and web access necessary

Supported Operating Systems

- Windows XP 32-bit SP3
- Windows Vista 32-bit and 64-bit with SP2 or higher
- Windows 7 32-bit and 64-bit
- Windows 8 32-bit and 64-bit
- Windows 10 32-bit and 64-bit

Supported Web Browsers

- Internet Explorer 7+
- Firefox 3, 4 and 5.5
- Chrome 4, 9 (versioning changed)

Note: Performance and speed will be enhanced if your computer's processor, memory, and available disk space exceed minimum requirements. This is especially true when converting very large color PDF files.

Technical Support: Kofax offers technical support via phone and email. Visit www.kofax.com/support for our current support policy.

Work Like Tomorrow.™

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