

# Kofax eFlow

Automatically understand,  
manage and direct content

## Ultimate Control for ECM Users

With the growing levels of content arriving daily at the organization's doorstep, enterprises derive real value from having a system that gives total control: automatically understanding this content, managing and directing it to the correct destination within the organization in real time.

Kofax eFlow takes a holistic view of an enterprise's document-driven business processes, providing a single platform that is wide and powerful enough to address them all intelligently. eFlow's integrated and modular architecture is flexible and responsive to your changing needs. That's what makes eFlow a real game-changer in the ECM (Enterprise Content Management) solutions market.

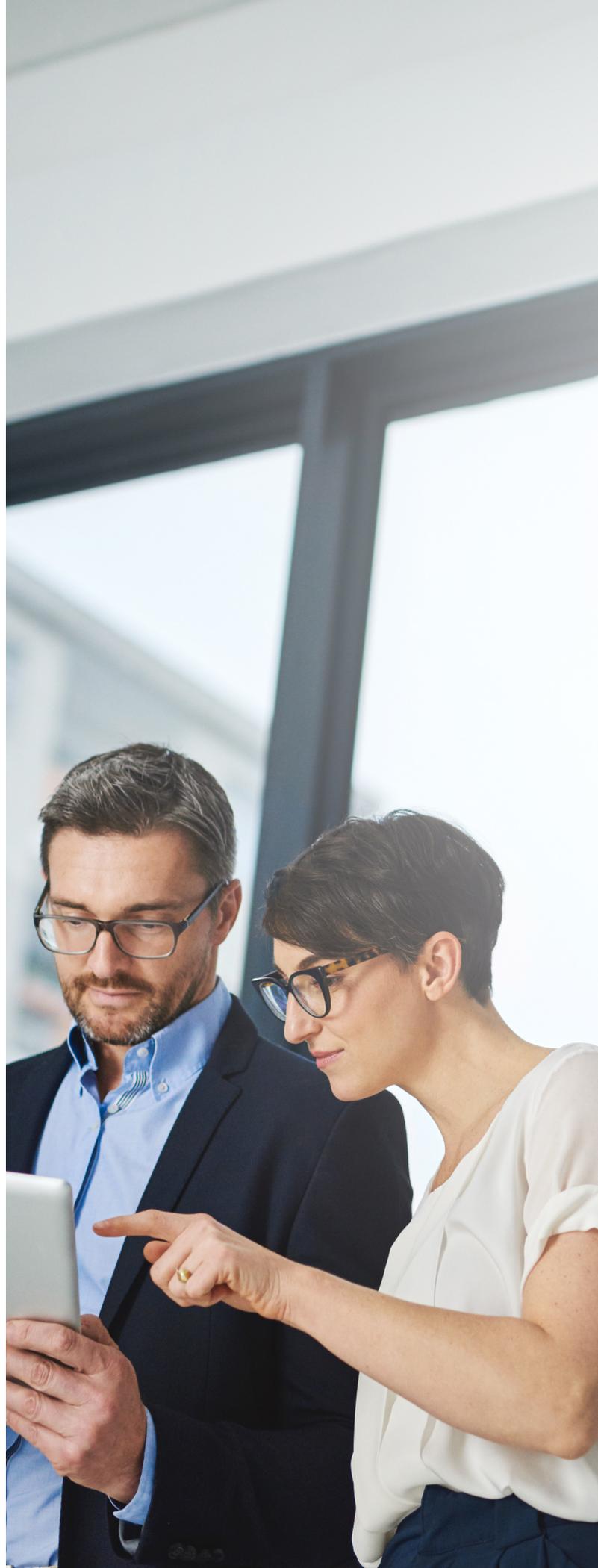
## One platform. Multiple choices.

Kofax eFlow is an advanced platform developed with 20 years of experience. Various international and major enterprises benefit from this expertise and the eFlow single end-to-end solution to collect information from different types of inbound documents, resulting in usable data delivered to all their ERP, CRM and workflow systems.

eFlow is a modular solution based on one platform. Each module is customized to tackle specific business areas but uses the same underlying technology and format. Companies can target their most urgent problems and then expand the solution through the enterprise as required. Businesses benefit from streamlined processes across the company and a consistent look and feel. eFlow is a totally scalable solution that will grow with your business.

Our technology manages every kind of document—whether paper or digital in origin, or structured, semi-structured or unstructured in form. eFlow is easy to use whether applied to a specific need or migrated to every application in the enterprise.

# KOFAX





## Benefits

- **Increase information-handling efficiency** – Capture data up to 80% faster, cutting your operating costs and making it far easier to manage information.
- **Upgrade business process capabilities** – Improving your ability to handle the business processes involved with invoices, purchase orders, forms and mailroom classification.
- **Minimize risk** – eFlow enables better transparency and accountability. Rapid data archiving and retrieval gives you superior control of information through its entire lifecycle, so that nothing ‘gets lost.’
- **Maintain compliance** – With eFlow all data is managed and stored to facilitate compliance with internal policies, industry regulations and legal requirements.
- **Empower employees** – With workflow and process improvements, employees are more efficient and focused on valuable tasks. They also benefit from access to the right content, on time and from all areas of the business.
- **Dramatically improve communications** – For both internal and external audiences regardless of their location by using web-based archive and workflow functionality. Employees can easily cooperate and better communicate with customers, partners, suppliers and other employees.
- **Improve agility and innovation** – Adapt quickly and easily to any changes, without draining existing resource. By removing manual tasks, staff have the time available for more creative tasks and to help keep your company ahead of the competitors.



## Covering Major Industries

We've developed great expertise in providing innovative solutions to a range of vertical markets in both the private and public sectors. With eFlow these clients gain a remarkable improvements in business process efficiency while greatly reducing their operating costs.

### Industries using the eFlow solution include:

- Government Departments & Statistical Offices
- Banking
- Finance
- Insurance
- Health Care
- Energy & Utilities
- Transport & Logistics
- Postal Services
- Retail & Manufacturing
- BPO's (Business Process Outsourcing companies)

## Kofax eFlow Technology

The following modules can be used individually or within an integrated system:

- **Kofax eFlow Smart** captures, recognizes, understands and intelligently classifies all unstructured documents from any source entering the enterprise.
- **Kofax eFlow Freedom** handles semi-structured documents such as supplier invoices, purchase orders, shipping documents and checks.
- **Kofax eFlow Integra** manages the input from multiple sources such as applications, surveys, claims and forms. It also handles faxes, image files and microfiche. It simplifies and speeds up the data capture process from structured forms.

## Kofax eFlow Solutions

**Kofax eFlow Invoice** automatically processes supplier invoices and interfaces to SAP, Oracle and other leading ERP platforms.

- **Kofax eFlow Invoice Reader** captures invoices, extracts content and validates against ERP data.
- **Kofax eFlow Invoice for SAP** seamlessly integrates to your existing SAP system and speeds the workflow of accounts payable teams.
- **Kofax eFlow Invoice for Web** runs outside of ERP systems for enterprises that do not want to use the workflow inside it.

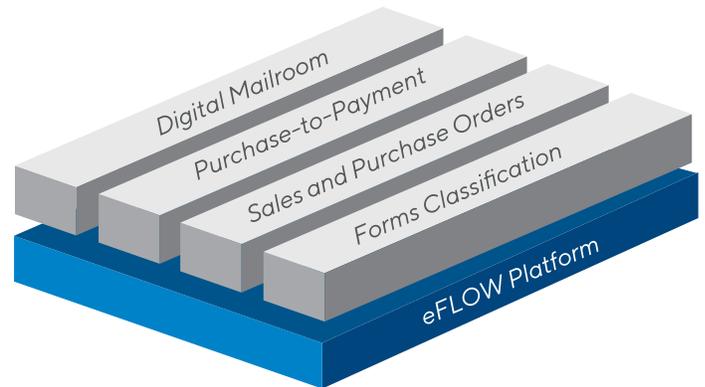
**Kofax eFlow Purchase Order** automatically processes incoming sales orders of any delivery format (such as fax, paper, email and DI) and integrates that data into the back-end systems.

- **Kofax eFlow Purchase Order Reader** automatically captures and extracts content from Purchase Orders, and validates it with ERP data.
- **Kofax eFlow Purchase Order for SAP** captures sales and purchase order data and automatically verifies it against the data in SAP.
- **Kofax eFlow Purchase Order for Web** runs externally to ERP systems.

## Fast-Flowing Business Processes

Kofax eFlow brings the same high level of accuracy and flexibility to a wide range of essential business processes within the organization. We focus on the following key areas:

- **Digital Mailroom** - Over the years, we've gained unique expertise in the successful implementation of high-volume and complex mailroom automation projects worldwide. Our solution allows all channels of information to be unified in one platform, combined into a single workflow, with all incoming mail handled digitally to populate downstream business systems.
- **Purchase-to-Payment (P2P)** - With eFlow, accounts payable and purchasing departments benefit from a completely streamlined process—from order to payment. Automation provides data of the highest accuracy and means that manual data entry tasks are reduced, improving the productivity of your staff. Integration with financial workflows and ERP systems such as SAP, Oracle, JD Edwards, Microsoft Dynamics and Sage, as well as various financial and purchasing systems further improves the efficiency of your P2P cycle.
- **Sales and Purchase Orders** - eFlow gives the sales department ultimate control in processing their sales and purchase orders quickly, efficiently and correctly—providing more time to generate revenue, and improve customer satisfaction and retention.
- **Forms Classification** - Automatically extracts information from all types of forms in any format: paper, fax, internet, email, XML and digital images, and transfers the information to any system used by the enterprise.



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To discover more about Kofax eFlow please visit [www.kofax.com/Products/eflow](http://www.kofax.com/Products/eflow).

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