

Hotel Booking Form



KOFAX TRANSFORM 09th to 13th JANUARY 2011, Barcelona, Spain

Please use one form per delegate. **Please send fax this form back to the Hotel Rey Juan Carlos I : + 34 93 364 42 32** or to reservas@hrjuancarlos.com.

By sending this booking form, the Hotel cannot guarantee availability in case that all the allotment reserved for this event has been booked by other attendees. In that case reservations will be made on space availability basis.

Name: _____ Country : _____
Company: _____ State-Province / Zip-Postal Code: _____
Address: _____
email: _____
Tel: _____ Fax: _____

Delegate Information (please fill in)

I would like to make the following reservation at the special KOFAX TRANSFORM rate for the Hotel ReyJuan Carlos I:

Double room for single use: 139€ per night Double room: 154 €per night

Buffet Breakfast and VAT are included in the room rate

Arrival Date: _____

Departure Date: _____

Hotel Cancellation Policy

The reservation **can only be confirmed with a credit card number + expiry date**. All cancellations should be cancelled in writing.

- The indemnity will not be incurred if the cancellations are received 21 days prior to the date of arrival.
- Any cancellations received between 20 and 3 days prior to the date of arrival, will incur an indemnity equal to 1 night's accommodation, included, in this case, any taxes and/or expenses that they could have earned, and it will be imputed as cost of opportunity.
- Any cancellation received between 2 days prior to arrival date as well as no-shows or early departures will incur cancellation charges equal to the entire stay, included, in this case, any taxes and/or expenses that they could have earned, and it will be imputed as cost of opportunity.

Payment

Reservations can only be confirmed with a credit card number with valid expiry date

Visa Mastercard American Express Diners Club

Credit Card: _____

Card Number: _____

Expiration Date (MM/YY): _____

Cardholder Name: _____

Signature of Card Holder: _____ Date: _____

Hotel Use Only

Confirmed By: _____

Confirmation Nr.: _____

Signature: _____

one of
The Leading Hotels of the World

RESERVATIONS FAX: 34 93 364.42 32- TEL. 34 93 364 42 23 e-mail: reservas@hrjuancarlos.com
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