

# Kofax Front Office Server

Enables customer facing employees to launch back office processes from familiar equipment such as multifunction peripherals (MFPs) and desktop scanners.

Kofax Front Office Server enables customer-facing employees to trigger back-office business processes directly from familiar front-office equipment such as digital copiers, desktop scanners, and fax systems. Kofax Front Office Server unites the following components in the document capture and routing process:

- Input devices like MFPs, scanners and fax systems
- Kofax Capture for advanced document processing options like classification, data extraction, PDF conversion and release to ECM systems, workflows or line of business applications
- Personalized user interface options that improve the efficiency of document-driven processes

## Extend Back Office Business Processes to the Front Office

Many organizations have deployed ECM platforms, workflow systems and line-of-business applications in the back office to automate business processes. These processes can now be started in the front office with just a few clicks on the touch screen of a digital copier (or similar equipment), minimizing transaction time. Days required to ship paper are transformed into minutes through electronic transmission. Time once spent shuffling, tracking and filing paper is replaced with customer-facing activities.

## Flexible yet Familiar Environments Where Users Can Interact with Documents

With Kofax Front Office Server, users can process documents via the touch screen of select digital copiers/MFPs or at their PC with the Kofax Front Office Server Web Client – an easy to use, browser-based application. What's more, these clients can be personalized based on the activities users perform most and enhanced with database look-ups and drop-down lists to improve speed and accuracy. These options make document capture accessible to virtually any knowledge worker so they can focus on the business process they manage instead of figuring out how to use a document capture solution. Kofax Front Office Server also supports the ability to submit documents to a shared queue to prioritize when documents are processed and minimize the need for customer-facing employees to handle documents.

## Leverage Your Existing IT Resources to Automate Document Driven Processes

Kofax Front Office Server can capture documents from existing IT assets like MFPs, desktop scanners and fax servers, minimizing the need to invest in new technology to deploy a front office capture solution. Fax servers and mail servers that are common to many IT environments can also be used by Kofax Front Office Server to route outbound documents. Support for directory services like Active Directory addresses security concerns and eases configuration.

## Integration with Kofax Capture for Advanced Document Processing

Kofax Front Office Server is tightly integrated with the market-leading Kofax Capture for advanced document processing options. Kofax Capture provides data extraction options like OCR, ICR, OMR and includes the ability to read barcodes. Plus, documents can be automatically converted to the popular PDF format. Kofax Capture also offers release connectors for over 100 ECM platforms, workflow systems and line of business applications.

## Centralized Command and Control

The centralized Administration Console is a separate thin client application included with Kofax Front Office Server that gives administrators the ability to automatically discover input devices and back end destinations, remotely check the status of input devices, set up users and control user privileges. This minimizes the need to send out a technician for system installation or maintenance, reducing the costs of deployment and ongoing management.

## Single-Vendor Solution

Kofax Front Office Server and Kofax Capture provide a single vendor solution for document capture and routing processes within an enterprise. Whether a customer is interested in extending their current capture processes to the front panel of an MFP, focused on enabling and controlling the send-to-email, send-to-fax or send-to-folder functionality, or requires the ability to scan and process documents from a Web browser, Kofax provides a comprehensive single-vendor offering.

## About Kofax

Kofax plc (LSE: KFX) is the leading provider of document driven business process automation solutions. For more than 20 years, Kofax has provided award winning solutions that streamline the flow of information throughout an organization by managing the capture, transformation and exchange of business critical information arising in paper, fax and electronic formats in a more accurate, timely and cost effective manner. These solutions provide a rapid return on investment to thousands of customers in financial services, government, business process outsourcing, healthcare, supply chain and other markets.

Kofax delivers these solutions through its own sales and service organizations, and a global network of more than 1000 authorized partners in more than 60 countries throughout the Americas, EMEA and Asia Pacific.

For more information, visit [www.kofax.com](http://www.kofax.com).